



DISADVANTAGED BUSINESS ENTERPRISE (DBE)
Intended Participation Affidavit – Subconsultant

Consultant:	
DBE Subconsultant:	
*DBE Tier-Subconsultant:	
- Subcontracted by:	DBE or Non DBE:
Contract No.:	Task Order No:
Contract Description:	TRACS No(s):

**Tier-Subconsultants refers to any subconsultant that is contracted to another subconsultant at any level.*

Directions:

1. This Affidavit must be completed by ALL DBE Subconsultant(s) and DBE Tier-Subconsultant(s) and signed by an officer or principal of the Subconsultant(s) DBE firm and submitted to the Consultant.
2. A separate Affidavit must be submitted for EACH proposed Subconsultant DBE firm.
3. List all full and partial services to be provided by the above named DBE Subconsultant(s).
4. All partial services provided must be fully explained. If not, the DBE will be considered to be responsible for the entire services to be performed.
Attach additional sheets as necessary.
5. All DBE Subconsultant Affidavits must be submitted with the Cost Proposal.

	Name of DBE Firm	Sub, Tier-Sub or Vendor	Type of Services To be Provided	Total \$ Amount Awarded to DBE Firm**	\$ Amount subcontracted to another DBE firm**	\$ Amount subcontracted to NonDBE Firm**	\$ Amount performed by the DBE firm	% of work performed by the DBE firm (CUF) ***
1								
Total \$ Amount toward DBE Goal								

**** Total Proposed DBE Amount must include the original and any additional amount applied to the Contract or Task Order.**

Subconsultant Certification:

I certify that:

1. My firm has made an arrangement/agreement with the above named Consultant to do work listed above for the proposed contract.
2. My firm agrees to the proposed DBE commitment above and agrees to perform the services in accordance with the DBE provisions of the contract.
3. *** My firm will complete 100% of the work listed above or intends to subcontract ____% of the work to another DBE firm and/or ____% to another non-DBE firm.

Name of DBE or non-DBE firm: _____

Note: If percentage of work subcontracted out is greater than 70% of the DBE's work amount, the DBE is deemed not performing a commercially function (CUF) and the DBE's participation is NOT counted toward the DBE goal.

4. The use of my DBE firm for the items of work listed above is a condition of the Consultant being awarded this contract.
5. My firm will attend any pre-negotiation partnering conferences or other required meetings related to this contract.
6. If I subcontract any work to a non-certified DBE firm, I must inform the Consultant because the work will NOT count toward the DBE goal and it will LOWER my DBE participation commitment if a proposed certified DBE is unable or unwilling to perform the work or any part of the intended work.
7. I understand that failure to comply with the information shown on this form will be considered grounds for contract sanctions and other remedies deemed appropriate by ADOT.
8. I declare under penalty of perjury in the second degree, and any other applicable state or federal laws that the statements made on this document are true and complete to the best of my knowledge.

Subconsultant Name _____ **Title** _____

Officer Signature _____ **Date** _____